

# Analyze financial statements for unusual items

Compare amounts and % on the current financial to earlier periods to identify variances and identify unusual amounts.

Net income %

Gross profit %

- Review indirect rates.

The screenshot shows the Unanet Reports Dashboard. The top navigation bar includes: Organizations, Project, People, Forecast, Time, Expense, Financials, Documents, Admin, and Reports. The left sidebar lists 'My Reports' with various report names. The main content area is titled 'Reports – Dashboard' and includes a 'Demo Notice' stating 'This is the demo site for demo\_mangles'. Below the notice is a 'Financial' dropdown menu. The dashboard displays three main report categories: ACCOUNTS PAYABLE, ACCOUNTS RECEIVABLE, and GENERAL LEDGER. Each category has a list of sub-reports. The 'Statement of Indirect Rates' report under the GENERAL LEDGER category is highlighted with a red box.

ACCOUNTS PAYABLE	ACCOUNTS RECEIVABLE	GENERAL LEDGER
<a href="#">Accounts Payable Aging</a>	<a href="#">Accounts Receivable Aging</a>	<a href="#">GL Details</a>
<a href="#">Accounts Payable Activity</a>	<a href="#">Accounts Receivable Activity</a>	<a href="#">GL Summary (Trial Balance)</a>
		<a href="#">Balance Sheet Statement</a>
		<a href="#">Bank Reconciliation</a>
		<a href="#">Income Statement</a>
		<a href="#">Income Statement - Trending</a>
		<a href="#">Statement of Indirect Rates</a>

- Look for unusual account balances; e.g., credit balance in an asset account, unusually high or low account balance.
- Look for balances in the "Unapplied Payments" accounts.