

I&P - Add Invoice Images

Uranet Organizations Project People Forecast Time Expense Financials Documents Admin Reports

Invoicing & Posting - Add Invoice

SEARCH List

SEARCH CRITERIA

LEGAL ENTITY: MYCO - My Company

PROJECT: [dropdown] PROJECT CODE: [dropdown] - All Projects

Show Only City Codes in Filter only
 Show Only Codes in Filter only
 Include inactive projects in filter
 Include all projects meeting filter

Include active projects in output
 Include inactive projects in output

PROJECT MANAGER: [dropdown] - All Project Managers

Include inactive people in filter

BILLING TYPE: [dropdown] - All Billing Types

PROJECT TYPE: [dropdown] - All Project Types

Include inactive

PROJECT STATUS: [dropdown] - All Project Statuses

THROUGH DATE: 5/31/2019

Calendar - Current Month

LIST OPTIONS:

 Include projects without unbilled data

 Include projects with Draft invoices

TRANSACTION ATTRIBUTES

INVOICE DATE: 7/24/2019

POST DATE: 7/24/2019

FISCAL PERIOD: FY19-10

THROUGH DATE: 5/31/2019

Calendar - Current Month

LIST OPTIONS:

 Include projects without unbilled data

 Include projects with Draft invoices

TRANSACTION ATTRIBUTES

INVOICE DATE: 5/17/2019

POST DATE: 2/28/2019

FISCAL PERIOD: FY19-05

Uranet Organizations Project People Forecast Time Expense Financials Documents Admin Reports

Invoicing & Posting - Add Invoice

SEARCH List

SEARCH CRITERIA

LEGAL ENTITY: [dropdown]

PROJECT: [dropdown] PROJECT CODE: [dropdown] - All Projects

Show Only City Codes in Filter only
 Show Only Codes in Filter only
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 Include all projects meeting filter

Include active projects in output
 Include inactive projects in output

PROJECT MANAGER: [dropdown] - All Project Managers

Include inactive people in filter

BILLING TYPE: [dropdown] - All Billing Types

PROJECT TYPE: [dropdown] - All Project Types

Include inactive

PROJECT STATUS: [dropdown] - All Project Statuses

THROUGH DATE: 7/31/2019

Calendar - Current Month

LIST OPTIONS:

 Include projects without unbilled data

 Include projects with Draft invoices

TRANSACTION ATTRIBUTES

INVOICE DATE: 7/16/2019

POST DATE: 7/16/2019

FISCAL PERIOD: FY19-05

Invoicing & Posting – Add Invoice

Through Date: 9/30/2019 Invoice Date: 9/10/2019
 Post Date: 9/10/2019 Fiscal Period: FY19-12

Search **List**

☐	OWNING ORG.	PROJECT	BILLING TYPE	PROJECT TYPE	PROJECT STATUS	FUNDED VALUE	UNBILLED (U)	INVOICED		TOTALS	
								DRAFT (D)	BILLED (B)	TOTAL (U) + (D) + (B)	VARIANCE FUNDED
☐	CS	CUSTOMER-1 10.10.7011.102	CP	BILLABLE	2-Open	2,250,000.00	—	—	1,030,031.56	1,030,031.56	1,219,968.44
☐	CS	CUSTOMER-2 ERP-UPGRADE	CP	BILLABLE	2-Open	1,388,500.00	—	—	67,408.56	67,408.56	1,321,091.44
☐	CS	CUSTOMER-2 PSA-UPGRADE	TM	BILLABLE	2-Open	2,007,500.00	—	—	177,248.80	177,248.80	1,830,251.20
☐	CS	CUSTOMER-2 PSA-UPGRADE-FOLLOW-ON	TM	PROPOSAL	1-Pipeline Stage 2	0.00	—	—	—	—	0.00
☐	GS-SE	CUSTOMER-3 C03-UNIVERSE-0001-Y04-TL-L	TM	BILLABLE	2-Open	128,376.00	—	—	2,786.54	2,786.54	125,589.46
☐	GS-SE	CUSTOMER-3 C03-UNIVERSE-1001-AA-TL-L	TM	BILLABLE	2-Open	51,161.80	—	—	1,173.29	1,173.29	49,988.51
☐	MYCO	FN-ACCOUNTING FIXED-ASSETS	FP	FA	2-Open	—	—	—	5,000.00	5,000.00	-5,000.00

Generate Invoices

◆ Indicates Group Invoice.

Invoicing & Posting – List Invoices

Search **List**

Save Criteria

		PROJECT	INVOICE #	INVOICE DATE	POST DATE	PAYMENT TERM	AMOUNT	BALANCE	VOIDING INVOICE #	
				CUSTOMER-1 10.10.7011.102	UNANET-00909	9/10/2019	9/10/2019	1% 10 Net 30	0.00	0.00
Total number of Invoices: 1							0.00	0.00		

◆ Indicates Group Invoice.

Fee

Additional Items

Fee Retainage

Unanet Organizations Project People Forecast Time Expense Financials Documents Admin Reports

Invoicing & Posting – Add Invoice

Search List

SEARCH CRITERIA

LEGAL ENTITY: LE-1 - LE 1 Trucks

PROJECT: OWNING ORG. ORG. CODE PROJECT CODE

Show Owning Org. Codes in filter only
 Show Org. Codes in filter only
 Include inactive projects in filter
 Include all projects matching filter

<All Projects>

Include active projects in output
 Include inactive projects in output

PROJECT MANAGER: ORG. CODE LAST NAME

<All Project Managers>

Include inactive people in filter

Invoicing & Posting – Add Invoice

Search List

SEARCH CRITERIA

LEGAL ENTITY: UNANET - UNANET

PROJECT: OWNING ORG. ORG. CODE PROJECT CODE

Show Owning Org. Codes in filter only
 Show Org. Codes in filter only
 Include inactive projects in filter
 Include all projects matching filter

<All Projects>

Include active projects in output
 Include inactive projects in output

PROJECT MANAGER: ORG. CODE LAST NAME

<All Project Managers>

Include inactive people in filter

BILLING TYPE: FF

PROJECT TYPE: All Project Types

PROJECT STATUS: 1 - Collected Stage 1

THROUGH DATE: 12/31/2020

LIST OPTIONS: Include projects without utilized time
 Include projects with 0 bill balance

TRANSACTIONAL DATES

INVOICE DATE: 12/31/2020

POST DATE: 12/31/2020

FISCAL PERIOD: 1091.01

Invoicing & Posting – Additional Items for Invoice UNANET-00989

TASK	DESCRIPTION	ADDITIONAL ITEM TYPE	AMOUNT
2. Asset Tag # 100025_Dell Latitude Laptop	Asset Tag #100025_Disposal 12/1/2020	Gain/Loss on Fixed Asset	1069.01
Total Additional:			1069.01