

# FAQ - What do "Retroactive Cost Rate Adjustment" and "Automated Adjustment resulting from reference data change" mean?

## Question

What do "Retroactive Cost Rate Adjustment" and "Automated Adjustment resulting from reference data change" mean?

## Solution

### Retroactive Cost Rate Adjustment

This can occur due to changes in the person's *Rates* tab for periods where there is LOCKED or EXTRACTED time. The system warns the Admin prior to making the change, with a notification that adjustments will be generated. These types of changes can include updating the user's Classification in the *Rate* tab, such as going from Exempt to Non-Exempt.

### Automated Adjustment resulting from reference data change

This can occur due to recalculation of Dilution.

If adjustments (such as a re-rate) have occurred to cells that were not previously adjusted, you may see "Adjustment resulting from reference data change" in Completed Adjustment Summary. There are numerous reasons this can occur; however, it primarily occurs because there has been a change to a logical key (such as Project, Task, Pay Code, Labor Category) and with this, a rate change can occur to the entire timesheet.

Some documented causes include:

- Make adjustment on a timesheet, then utilize the dilution calculator.
  - For example, if an Admin manually recalculates Dilution from the person profile, this reason will display in the adjustments. The system warns the Admin prior to making the change, with a notification that adjustments will be generated.
- Changes made to hours in a timesheet. Hours change and dilution occurs for the hours that now exist (even though they may be replaced with the same amount).
- Have two rows on a timesheet with hours charged to them, then change row A to have row B's pay code (or any other key field), then change row B's pay code to row A's (this does not even have to be EXTRACTED or LOCKED).

## Additional Information

[Help Docs - Manage People Profile](#)